



Land Use Authority

76 North Main Street

Kanab, Utah 84741

Phone (435) 644-4966 or (435) 644-4901

planning@kane.utah.gov

PROCEDURES FOR A ZONE CHANGE REQUEST

The following requirements shall be met in order to secure a Zone Change from the Kane County Land Use Authority.

1. Applicant must be the title owner of said property or have Power of Attorney to act on behalf of the owner. *It is highly recommended that the applicant or their authorized agent be present at the Planning Commission meeting that the Zone Change request is an agenda item. Electronic appearance is acceptable if prior arrangements are made.
2. Pay the required \$250 fee, plus \$10 for each notice mailed out to property owners.
3. Provide the names and addresses of all property owners within 500 feet of the proposed Zone Change, (typed adhesive labels for envelopes).
4. Submit in writing the reason a Zone Change is requested.
5. Provide the legal description of the area to be changed.
6. Provide 14 copies of a map indicating the area to be changed.
7. Submit the request for a Zone Change to the Land Use Authority at least 21 days prior to the Planning Commission meeting.

The Land Use Authority will hold a public hearing regarding the Zone Change request. If the Land Use Authority recommends approval, the Zone Change request will be submitted to the Kane County Commission for approval.

Notice shall be published in the county newspaper at least once 10 days prior to the hearing.

If the Land Use Authority should deny approval of the Zone Change, the applicant has 10 days after the day of the first public hearing to submit a written appeal to the denial of the zone change. The applicant's written appeal will then be submitted to the Kane County Commissioners for review at the next scheduled Commission Meeting proceeding the 10 days.



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Date Received: _____

Check Number: _____

Received By: _____

REQUEST FOR ZONE CHANGE

Owner Name: _____ Date: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

LOCATION AND LEGAL DESCRIPTION AND PARCEL # OF SUBJECT PROPERTY:

Current Zone: _____

Proposed Zone: _____

INTENDED USE AND REASON FOR ZONE CHANGE: _____

I (we) certify that the proposed Zone Change will conform to the Kane County Zoning Ordinance and that no changes will be made without prior approval.

Signature of owner or authorized Representative: _____

PLANNING COMMISSION ACTION: APPROVE _____ DENY _____

COMMENTS: _____

PLANNING COMMISSION CHAIRMAN _____ Date _____